Create Database and a Table - Northside Music Database Assignment

Before you Begin

Watch these two videos from GCFGLobal. Notice there is an easy-to-read transcript for each video beneath each video.
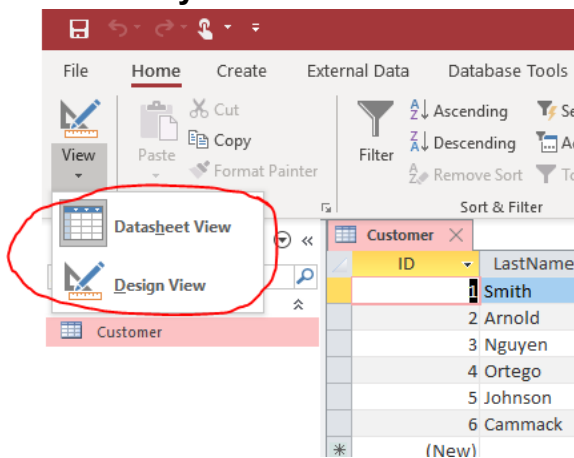1. Introduction to Databases (3:44)
2. Introduction to Objects (4:55)

Tasks to Complete

1. Create the Access database and table as shown in these videos

   - Create An Access Database (1:15)
   - Create Your First Database Table (6:10)
   - Modify a Table (edit table structure, add records, edit records) (6:02)
   - A Note About Database Files (1:28)

2. Take two screenshots of your table--one in Datasheet View and one in Design View.   Name them **yourname Datasheet View** and **yourname Design View**

Your completed table should look like this (in Datasheet View):

3. Watch this video Creating a Form in Access and then recreate the **Review Customer Data HR Department** form, as shown in the video. Enter your name in the search box, and take a screenshot showing your record in the form. Save the screenshot as **yourname Customer Review Form**.
4. Watch this video Creating a Report in Access and then recreate the **Customer Phone List for Sales Reps** report, as shown in the video. Take a screenshot of the report in Print Preview

mode, as specified in the video.   Save the screenshot as **yourname Customer Phone List Report**.

Submitting your work

When complete, upload and submit the following:
1. your database file (NorthsideMusic.accdb)
2. yourname Datasheet View
3. yourname Design View
4. yourname Customer Review Form
5. yourname Customer Phone List Report